ABC Resort &Casino

Non-Gaming Background Investigation Policy

ABC employees hired into a non-gaming position that is identified as sensitive, are required to pass a background check as a condition of their hire with ABC. ABC uses a variety of background processes, for which these guidelines will apply.

Sensitive positions are those positions whose job functions: provide direct access to personal guest information, handle cash or cash equivalent, access guest rooms, or who supervise any of these positions.

 Non-gaming positions are identified as Sensitive and must successfully pass a criminal background clearance in order to continue in the positions hired. Certain positions may require additional background clearance requirements as identified in that positions’ job description, e.g. , financial background, credentials confirmation, etc.

* Hotel Administration – Director of Lodging, Hotel Manager
* Hotel Guest Service staff – Supervisors, Leads, Guest Service Associates, Night Audit
* Hotel Housekeeping – Executive Housekeeper, Leads, Room Attendants
* RV Park – all positions
* Child Entertainment Center – all positions
* Cineplex – Box Office and Concessions Cashiers
* Golf Course Pro Shop – Golf Pro, Asst. Pro, Lead Shop Asst., Pro Shop Cashier
* Golf Course Grill – Supervisor, Cook/Attendants

CRIMINAL VIOLATIONS

The following criminal convictions within the past ten (10) years will *prohibit* clearance of a background check.

* Sexual Assault/Molestation
* Felony Assault/Battery/Menacing
* Felony Fraud/Forgery
* Embezzlement/felony theft
* Felony Breaking & Entering
* Felony Possession/Delivery/Manufacture of controlled substance

Convictions may vary in severity level between state and tribal court language, and ABC reserves the right to (….consider any discrepancies..??)