



2023 NNAHRA

27TH ANNUAL CONFERENCE

SEPTEMBER 25 - 27, 2023

NATIVE AMERICAN ART AND CRAFT VENDORS

REGISTRATION AND ACKNOWLEDGMENT FORM

Thank you for joining NNAHRA for our 27th Annual Conference held at Gila River's Wildhorse Pass, September 25-27, 2023. Please review, sign, and return this form to info@nnahra.org. There is limited space. Please register Friday, August 15, 2023. You will be invoiced via email. Please submit payment by Friday, August 25, 2023.

CONDITIONS AND REQUIREMENTS:

- Payment of \$300.00 is due NNAHRA by Friday, August 25, 2023. Space is available on a first-come/paid-first served basis. Payment by check or credit card only.
- NNAHRA reserves the right to refuse vendor setup if payment is not received by the due date.
- NNAHRA is NOT responsible for any loss or damage of vendor property before, during, or after the conference. Each vendor is responsible for securing their property.
- Gila River Gaming Commission requires a permitting form to be submitted directly to them prior to the conference start date. NNAHRA is not responsible for the submission, approval, or denial of the required permit. You must provide proof of a permit to NNAHRA staff before setting up the conference.
- NNAHRA recommends setting up your table between 3:00 p.m. and 6:00 p.m. Sunday, September 24, and taking down your table on the last day of the conference, September 27, 2023, by 4:00 p.m. Please confirm your set up and take down date and time with the NNAHRA staff prior to conference staff if different from these dates and times.
- NNAHRA will assign each vendor table space. Vendors may not move tables without the permission of an NNAHRA staff member.
- NNAHRA does not guarantee any revenue amount or volume sold during the conference.

PRINT NAME

SIGNATURE

DATE

NNAHRA STAFF NAME

SIGNATURE

DATE

GILA RIVER INDIAN COMMUNITY BUSINESS LICENSE INFORMATION

POINT OF CONTACT

Crystal Downs
Business License & Taxation Ordinance Officer

(520)562-9558

Crystal.Downs.RIA@gric.nsn.us

GRICBusinessLicense@gric.nsn.us

BUSINESS LICENSE APPLICATION

You may download a copy of the application at:

www.gilariver.org

- Place the mouse on the **Opportunities** tab and a dropdown will appear, click on **Business Lic. /Tax Forms**
- Scroll down and click on **Forms for Download**
- Click on **Business License Application** (the form is fillable online, but must be printed out)

When applying for a business license you have 2 options:

1. Mail in the application with a check or money order

NOTE: When received by mail, the business license process may take up to 5 business days.

Mailing address:

Gila River Indian Community
Internal Audit
PO Box 326
Sacaton, AZ 85147

2. Come into the office

NOTE: Payment options include check or money order (made out to Gila River Indian Community), cash, or card (not American Express). If you come into the office, the business license may be processed and received the same day. Bring ID!

Physical Address:

525 W. Gu u Ki
Sacaton, AZ 5147

Directions:

- I-10 East to Exit 175, Casa Blanca Road
- Turn left over frwy, then right onto Casablanca Road

- Continue for approximately 5 miles until you see a paved road, Blue Bird Rd on right hand side
- Turn Right on Blue Bird
- Turn left onto North Access Road
- Turn right into GRIC Governance Building
- Enter the building, sign in at the security desk, and ask for Internal Audit

NOTE: When using a GPS application, it is best to search “Kowee Coffee”, zip code 85147. Using this gives better direction than typing in the address.

CERTIFICATE OF INSURANCE (COI)

NOTE: All that must submit a COI include: construction companies, contractors, repair services, or installation services.

Please include a Certificate of Insurance with Gila River Indian Community listed as additional insured.

The information is as follows:

Gila River Indian Community
PO Box 2160
Sacaton, AZ 85147

FOOD VENDORS

NOTE: All vendors selling food must obtain a permit from the **Environmental Health Services Department** prior to obtaining a business license.

Phone #: (520)562-5100

Email: EHSHelpDesk@gric.nsn.us

ADDITIONAL INFORMATION

- Please complete **ALL** sections of the business license application.
- If you wish to receive a copy of the business license via email, please include a note stating that request, along with an email address.
- Under section III, #12 (location of business activity), please include the name of the exact location you will be working at (i.e. building name, cross streets, or job site). If you will have more than one job within the Gila River Indian Community, you may state “reservation wide”.
For a special event business license, please state the name of the event on this section.
- All checks and money orders need to be made out to Gila River Indian Community.
- Please inform us of any changes. Changes may be sent by email, phone, in person, or by mail.
- Business license renewal forms will be mailed out 2 months before the expiration date.
- Please **initial** Section VIII!
- If you have any **tax** questions, please call **Mark Graham** at (520)562-9564 or by email at Mark.Graham.RIA@gric.nsn.us

PLEASE HAVE YOUR BUSINESS LICENSE ON HAND AND POSTED AT ALL TIMES

V. Individuals Authorized to Receive Business License Information not Listed Above.

Name (Last, First, M.I.)

Title (if applicable)

VI. Location of Tax Records (by whom and where your records are kept)

Name of Company

Person to Contact

Address (City, State and Zip Code)

Phone Number

VII. Business Purchase information

Did you buy an existing business? Yes No

If yes, did that business conduct business on the Gila River Indian Community? Yes No

Did the business have a license issued by the Gila River Indian Community? Yes No

Previous Business Name

Previous Owner's Name

Previous Business Owner's Address

Previous Owner's Phone Number

GRIC Business License Number _____

VIII. Consent to Liability (initials required)

You will receive a copy of Title 13 of the GRIC Code with your license. This is an acknowledgement that you are responsible for reading Title 13, and consent to the liability for and payment of all taxes imposed by it, and as it may be amended by the GRIC Community Council in the future.

IX. Signature(s) by Individuals Legally Responsible for the Business

This application must be signed by a sole owner, two partners, two corporation officers, members and/or managing members, the trustee, receiver or personal representative of an estate.

Under penalty of perjury, I(we) declare that the information on this document is true and correct. I understand that giving false information could result in disapproval and/or revocation of my business license.

Type or Print Name

Title

Signature

Date

